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**BOOKING FORM**

Name of person booking Hall:……………………………………………………………………….

Tel:.......................................... Mobile:……………………………………………….

Address:………………………………………………………………………………………………………………………………………

……………………………………………………………………………………………………………………………………………………

Reason for hire: ……………………………………………………………………

Date of hire: ……………………………………………………………………

Time: ……………………………………………………………………

Approx. number of adults & children:………………………………………..….

Cost of hire: **£60** Per half day

Returnable Deposit: **£100**  Non-returnable in the event of damage or litter

*All payable at time of booking by cheque made payable to ‘Georgetown Methodist Church’, cash or bank transfer:*

|  |  |
| --- | --- |
| **Account name:** | Georgetown Royal Crescent Methodist Church |
| **Bank:** | NatWest International, 16 Library Place, St Helier |
| **Branch sort code:** | 60 - 12 - 03 |
| **Account number:** | 06316298 |

***I agree to the ‘Terms of Hall Booking’ (attached) including****: (please tick)*

*I will supply my own bin bags and remove all bags from the premises/car park after party*

*No alcohol is allowed on the premises / car park*

**Signature of person booking:……………………………………………………………………………**

**Signature of person authorising booking:…………………………………………………………**

**Date:………………………………………**

|  |
| --- |
| **For office use only**:    Deposit received:………….………………………….. Deposit returned:…………………………………….  Hire payment received:.………………………….. Hire payment to Treasurer:……………………..    Keys out:……………………….………………………….. Keys returned:………………………………………… |